

NASH MILLS PARISH COUNCIL

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Linda Sutton, Parish Clerk, A: 154 Hitchin Road, Stotfold, Hertfordshire, SG5 4JE

E: clerk@nashmillsparishcouncil.gov.uk W: www.nashmillsparishcouncil.gov.uk T: 01462 735553

Nash Mills Parish Council Finance Meeting held on 11th June 2018 at Nash Mills Village Hall, Lower Road, Nash Mills, Hertfordshire, HP3 8RT.

Those present:

Vice-Chair of Finance: Councillor Rosie Moubray

Committee Members: Councillor Jan Maddern

Councillor Lisa Bayley

Linda Sutton, Parish Clerk

1. Welcome/Start time/Apologies for Absence and Declarations of Interest

RM, Vice- Chair of Finance opened the meeting at 7.30pm. Apologies had been received from Councillors Dave Jackson and Terence Collins. There were no declarations of interest.

2 Signing of the Minutes

April's draft finance minutes had been circulated prior to the meeting and were duly agreed and signed by RM.

The Clerk will upload a copy of the approved minutes on the parish council website. **LS**

3. Review of Outstanding Actions List

It was noted that the Groundworks payment of £1k had been received.

Once a decision has been made by Councillors regarding artwork on the board the Parish Clerk will submit an order. **ALL/LS**

LS had ordered the defibrillator/ZOLL AED from St John's Ambulance. They will advise a delivery date in due course. **LS**

4. Monthly Statement of Accounts

RM reported that the expenditure sheets and the financial schedule for April and May had been circulated prior to the meeting and both had been reviewed by DJ, Chair of Finance Committee prior to circulation.

All Councillors present agreed that they were satisfied with both sets of accounts and agreed all the payments on the May financial schedule.

RM initialled the bank statements, reserve letter and signed all the expenditure sheets pages 1 – 4 along with the financial schedule. RM, LB and LS each initialled the April's invoices.

The Parish Clerk will contact DJ and advise that the payments were approved. These would be authorised by DJ and LB on or around the 12th June. **DJ/LB**

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5. Items for discussion at the next meeting

RM reminded all present that the tea event was going to be held at the village hall on Wednesday 20th June.

LB suggested the Parish Clerk contact Luke Johnson, DBC regarding the tree survey rota. She said that trees in the Highbarns area were in need of attention. **LS**

It was agreed that bollards were needed for the corner of Georgewood Road and Belswains Lane. The Parish Clerk will contact Tina Howard, HCC for advice. **LS**

6. Time meeting closed and date of next meeting

RM advised that the next meeting will take place on Monday 9th July at 7.30pm.

RM closed the meeting at 7.54pm.

Signature of Chair

9th July 2018