

NASH MILLS PARISH COUNCIL

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Nash Mills Parish Council Finance Meeting held on 9th April 2018 at Nash Mills Village Hall, Lower Road, Nash Mills, Hertfordshire, HP3 8RT.

Those present:

Chair of Finance: Councillor Dave Jackson
Vice-Chair of Finance: Councillor Rosie Moubray
Committee Members: Councillor Jan Maddern

Linda Sutton, Parish Clerk

1. Welcome/Start time/Apologies for Absence and Declarations of Interest

DJ, Chair of Finance opened the meeting at 7.30pm. Apologies had been received from Councillors Lisa Bayley and Terence Collins. There were no declarations of interest.

2 Signing of the Minutes

March's draft finance minutes had been circulated prior to the meeting and were duly agreed and signed by DJ.

The Clerk will upload a copy of the approved minutes on the parish council website. **LS**

3. Review of Outstanding Actions List

LS had contacted Luke Johnson about the purchase of the replacement ten willow trees. He advised that they would be reserved.

LS said that she would advise Willows RA. **LS**

LS had contacted Sarah Holloway, Groundworks again regarding the P3 Scheme and had then spoken to Clayton Rae, DBC who approved the actual grants. He said he would authorise payment for the noticeboard on the understanding that some type of artwork advising 'Public Rights of Way' was implemented by next year to be advertised on the new notice board. Two Councillors signed the appropriate forms and LS advised that she would scan them and send return back to SH, Groundworks. **LS**

LS had contacted St John's Ambulance call centre and they had come back with a competitive price of £999 plus VAT for a ZOLL AED. It was agreed that this was more than adequate. LS will call Richard Dugdale, SJA and order the equipment. **LS**

4. Monthly Statement of Accounts

DJ reported that the expenditure sheets and the financial schedule for March had been circulated prior to the meeting and reviewed by the Finance Committee. He said that the

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yearend figures were slightly over budget but as this was monitored monthly it was already expected. Expenditure over the year was £38,098.

All Councillors present agreed that they were satisfied with the accounts and agreed the payments on the financial schedule. These would be authorised by DJ and LB the following day.

DJ initialled the bank statements, reserve letter and signed all the expenditure sheets pages 1 – 4 along with the financial schedule.

DJ, RM and LS each initialled the March's invoices.

5. Items for discussion at the next meeting

RM said that she was liaising with Councillor Louise Gross in order to plan the date for the proposed tea event in the forthcoming months.

It was agreed by Councillors present that the cost of the event would not exceed £200. This would include flyers, hire of hall and refreshments. **RM**

LS advised that next month would be the approval of the AGAR and associated documents.

6. Time meeting closed and date of next meeting

He advised that the next meeting will take place on Monday 11th June at 7.30pm. The ACM and APM were scheduled for the 14th May. A finance meeting would not be held.

DJ closed the meeting at 7.46pm.

Signature of Chair

11th June 2018