

NASH MILLS PARISH COUNCIL
Finance Committee

Minutes of the meeting held at Nash Mills Village Hall, Hemel Hempstead on **Monday 8th September 2014.**

Councillors Present:

Cllr. Doole
Cllr. Foster
Cllr. Jackson
Cllr. Collins
Cllr. Gough

Also present: Linda Sutton, Clerk
Cllr. Mrs Doole

1. APOLOGIES FOR ABSENCE / DECLARATION OF INTERESTS.

There were no apologies.

2. MINUTES OF THE PREVIOUS MEETING

A finance meeting was not held in July due to not being quorate. June's finance minutes were approved and signed by GD, Finance Chairman.

3. MATTERS ARISING FROM PREVIOUS MINUTES

LF advised that a personnel meeting had been held in June to discuss an increase in the Parish Clerk's pay scale. They had recommended that an increase be made but this needed to be ratified by the Finance Committee. Cllrs. agreed to the increase. LF suggested that the item should be diarised so that future increases will be covered in the annual budget.

The Parish Clerk advised she was still processing the potential refund from HMRC. LS

LF suggested that the jubilee bench originally chosen by Cllrs. be purchased through DBC. She advised it would be good practice. Cllrs. all agreed.

The clerk will contact Robert Cassidy, DBC and order the bench. LS

4. INCOME AND EXPENDITURE AND BANK RECONCILIATION

GD suggested avoiding confusion that the large donation made by NMPC to Hertfordshire County Council be highlighted on sheet four of the expenditure sheets. The Clerk will amend the item. LS

5. SCHEDULE OF PAYMENTS

The schedule of payments for August had been circulated to all Cllrs. once approved they were signed by Cllr. Doole. Cheques were signed both by GD and LF. The Clerk confirmed that the Annual Return ending 31st March 2014 would be approved by full parish council at the full parish council meeting. Both internal and external audits had been carried out with one suggestion that a new petty cash tin be purchased.

The Clerk will order a wreath for Remembrance Day. LS

A request for funding from NASH Residents' Association had been received. LF suggested that with there being at least seven Residents' Associations in Nash Mills that perhaps it would be appropriate to give each RA a small 'buffer' so that they have enough funds to perhaps book the village hall or place a small deposit for an event. This topic will be discussed at next month's finance meeting in more depth. The Clerk will advise Andrea Maloney, NASH Residents' Association of the decision. LS

6. DATE OF NEXT MEETING

The next Finance meeting will be held on Monday 13th October 2014 at 7.30pm at Nash Mills Village Hall. There being no further business, GD closed the meeting at 7.50pm.

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CHAIRMAN

.....13th October 2014.....
DATE