

3) Monthly statement of accounts

RM asked the Clerk whether the HAPTC subscription was a monthly or annual payment. The Clerk confirmed it was the latter. She advised that she would contact Sue Campbell, HAPTC and check the renewal date. **LS**

HG suggested that the amount budgeted for heat, light and fuel for the Clerk should be reviewed by the finance committee. This would be added to the agenda for September. **LS**

The financial schedule and expenditure sheets had been circulated to all councillors prior to the meeting. These were agreed by members present and cheques were signed by HG. RM signed the financial schedule, expenditure sheets and bank statements.

The Clerk will organise a meeting with DJ within the next few days so that he can be the other signatory on the cheques. **LS**

5) Items for discussion at the next meeting

Councillors are to review the amount allocated to the Clerk for sundries (heat, light and fuel) per quarter. Councillors will also discuss estimates received from JW, AHS.

Councillors will also discuss at the next meeting whether they are eligible to claim for expenses which would be used to cover the cost of paper, ink and telephone calls made throughout the year.

6) Date of next meeting.

The next Finance meeting will be held on the 14th September, as there is no meeting in August.

RM closed the meeting at 7.50pm.

Signature of Chairman

14/09/2015
Date of Signature