

Minutes of **Annual Parish Meeting** held at 8pm on Monday **12<sup>th</sup> May 2014** at Nash Mills Village Hall, Lower Road, Nash Mills

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Chairman: Councillor Lucy Foster  
Vice Chairman: Councillor Helen Gough

Councillors: Councillor Terence Collins  
Councillor Geoff Doole  
Councillor Jean Doole  
Councillor Lisa Gough  
Councillor Dave Jackson

Also present: - Mrs Linda Sutton, Clerk to the Council  
David Drew, Parish Warden  
Member of the public

1. INTRODUCTION AND WELCOME FROM THE CHAIRMAN/WARDENS ANNUAL REPORT

The Chairman, Councillor Lucy Foster welcomed and thanked everyone for attending.

LF invited David Drew, Parish Warden to read out his report:

DD 'I took over the role of warden in December last year after working for 43 years in the gas industry.

The job was described to me as being the eyes and ears of the council and that is exactly what it is. My responsibilities include inspecting and reporting faults to DBC and HCC, keeping the area clean, safe and litter free, talking and listening to local residents and working alongside the clean, safe and green team when necessary. Every week I report back to Linda, our Clerk.

Throughout the week I collect about six large bags of litter of which I sort out and recycle as much as I can. The rest of the litter I put into the dustcarts on Monday and Tuesday. On Wednesday and Thursday it is taken away by the clean, safe and green team.

Dog litter can also be a problem, but generally most dog owners dispose of their dog waste in the bins provided.

Fly-tipping is a nuisance which persists all the time. It occurs mainly in garage block areas. I report these to DBC who come and inspect the site and then clear it, this usually takes about four working days.

The wet winter has been a problem. Many of the rain water gullies are blocked causing minor flooding in some areas. This has been reported to HCC along with a list of potholes in the Nash Mills area.

On a positive note I have managed to find keys, school books, sports bags, a Sat Nav and a socket set. All of which have been returned to their rightful owners!

People deserve to live in a clean, safe environment and as parish warden I hope I make a contribution. If you see me around come and tell me your views.'

The Chairman thanked David for his report.

2. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST

Cllr. Jan Maddern sent her apologies, which were duly noted. Declarations of Interest were advised at the Annual Meeting of the Council earlier. County Councillor Anthony McKay gave his apologies as he was on annual leave.

3. POLICE REPORT

Ian Martin was unable to attend as he was on annual leave.

4. SIGNING OF THE MINUTES

Copies of last year's APM minutes for 2013 had been circulated. Councillors agreed it was a true record and the Chairman signed them.

The Chairman read out a statement regarding the delegation of powers to each committee or sub-committee that:

Finance Committee

The following shall be minuted. It is hereby resolved that the Council delegates to the Finance committee full power to pay all creditors (subject to proven evidence) and to prepare all accounts and budgets for approval by the full Council. It shall report all actions taken and report them to the full parish council.

Planning Committee

The following shall be minuted. It is hereby resolved that this Council delegates to the Planning committee full powers with regard to all Planning matters. It shall report all actions taken and report them to the full parish council.

Personnel Committee

The following shall be minuted. It is hereby resolved that this Council delegates to the Personnel committee full powers with regard to Personnel matters. It shall report all actions taken and report to the full parish council.

5. COMMITTEE REPORTS

Cllr. Geoff Doole, Chairman of Finance read out a brief annual report outlining income and expenditure.

1307

GD reported that there had been no major items of expenditure this year. Usual costs borne were salaries for both the Parish Clerk and the Parish Warden. The dog bag initiative was still running successfully. He added that no further grit had been purchased by the Parish Council this year due to HCC running an initiative. The Parish Council had also agreed to pay HCC for a survey regarding The Denes Car Parking Scheme.

Further payments included running the website and paying for IT support as this was no longer funded by DBC.

A small provision of monies had been set aside for a new initiative supporting existing local 'Residents' Associations'. The initiative would also encourage the set-up of new groups within Nash Mills plus an annual fee to help with ongoing costs for example; hiring a meeting place. GD added that a further donation towards the scheme had also been agreed and payment would be made in the near future.

Chairman of Planning, HG read out her annual report:

The Planning Committee meetings are held monthly after each Parish Council meeting to discuss all and any planning applications relating to Nash Mills. These are almost always residential developments and we all aim to visit the location prior to discussion.

We welcome any comments from the public. There is an appeal ongoing at the moment with the planned nursery at Stephenson's Cottages at the Nash Wharf development. Borough Councillor Geoff Doole had agreed to speak along with two local residents.

1308

The Chairman asked Cllr. Mrs Bayley to read out her annual report as Chairman of Personnel:

LB advised that David Drew, Parish Warden had joined the team at Nash Mills Parish Council in December and he had successfully passed his probation. She thanked him for all his hard work especially with being so proactive in moving along youths who had been congregating at a local garage block. She also thanked the committee for all their hard work and going forward advised that the Personnel Committee would meet periodically when required.

The Chairman thanked the Councillors for their reports.

6. REVIEW OF ACCOUNTS FOR YEAR ENDED 31<sup>ST</sup>MARCH 2013 AND APPROVAL FOR ACCOUNTS YEAR ENDED 31<sup>ST</sup> MARCH 2014

The Clerk advised that the Accounts had been audited twice. She reported that Club Finance carried out the internal audit their only recommendation was to replace the former petty cash tin. BDO LLP processed the external audit. Accounts for the period were available for inspection at this meeting.

Accounts for 31<sup>st</sup> March 2014 were approved at the earlier meeting. The Chairman had read out the governance statement and all Councillors agreed. The Chairman signed the Annual Return.

7. OPPORTUNITY FOR THE PUBLIC TO RAISE ANY VIEWS  
No views were expressed.

8. ITEMS FOR DISCUSSION AT THE NEXT MEETING

The area around Georgewood Road was highlighted by the Parish Council. It was agreed a new bench and litter bin could be installed. GD advised that funds were available.

TC advised that littering in Nash Mills was a major concern. It was agreed that DD would carry out a survey on bins in the area.

DJ advised that a new recycling scheme was due to be implemented by DBC in the future which may alleviate the problem.

GD reported that he had contacted DBC and had attempted to have the grass cutting rota altered so that verges were cut on a more regular basis. He suggested that the Parish Council fund a sub-contractor to cut the grass in the interim.

DJ reported that there had been an increase in dog fouling within Nash Mills. LB suggested more dog signs be erected in the worst areas. The Clerk will contact the dog warden. LB advised that DD, the Parish Warden will monitor the situation. GD said he would be happy to have a walk around with the dog warden in the near future.

LF suggested that the free dog bag initiative be publicised again in the next parish magazine and on the website. The warden will check that the launderette have enough supplies.

9. DATE OF NEXT MEETING

The next full Parish Council meeting is at 8pm on Monday 9<sup>th</sup> June 2014, at Nash Mills Village Hall.

The next APM will be held on 11th May 2015.

The Chairman closed the meeting at 9pm.

11 May 2015

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**CHAIRMAN**

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**DATE**